

## SEWARD MEMORIAL LIBRARY BOARD MEETING

Tuesday, September 11, 2018 4:30 PM

Board Members Present: Stephanie Croston, Juanita Hill, Nancy Lamberty and Jerry Pfabe.  
Absent: Bob Dahms.  
Also: Becky Baker, Library Director.

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, County Courthouse, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### 1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY

The meeting was called to order at 4:35 p.m. by Chairman Juanita Hill, who highlighted the availability of the Open Meetings Act.

### 2. LIBRARIAN'S REPORT

**A. Programs:** The summer adult reading club was finished with a pizza party attended by nearly 50 participants and guests. An informal poll was taken and those present liked competing against each other better than competing against York, so staff will repeat this method next summer.

Fall programs are underway now. The Wednesday early morning, Thursday after school and Thursday night story times did not have enough registrations to take place. Staff is visiting Bright Beginnings daycare Wednesday morning instead. There remains three in-house story times happening, plus 6 after school clubs (2 on Fridays).

Fall events in honor of the library turning 15 include:

9/9/18	Nebraska's Landmark Buildings by Jeff Barnes with 25 in attendance
9/16/18	Street party 4:00-7:00 and street dance 7:00-9:00, weather permitting
9/23/18	Ted Kooser – A Chat About Writing and the Writing Life at 7:00
9/27/18	Brent Royuk – A History of a House at 6:30
9/30/18	Ted Genoways – This Blessed Earth presentation at 2:00
10/5/18	Décor Days kicks off and will run through 10/16/18
10/7/18	Victoria Alexander at 2:00
10/21/18	Stephanie Grace Whitson at 2:00

The Friends of Seward Library have purchased souvenirs to mark the 15<sup>th</sup> anniversary of the library: shot glasses, plastic mood cups, and magnetized clips all personalized to mark the occasion. They will be given away beginning at the street party.

Library staff is considering October 11 from 12-1 as a time for the initial Seward Non-Profit Network meeting. The Friends of Seward Library will cover the cost of lunch. Staff will proceed unless objections are voiced by the Board.

Upcoming book group titles are:

Midday Mysteries: *Land of Careful Shadows* by Suzanne Chazin  
Best of NYT: *The Chilbury Ladies' Choir* by Jennifer Ryan  
Random Reads: *The Guest Room* by Chris Bohjalian

The Library sent out 195 *Leading to Reading* cards last month.

**B. Staffing:** Jessica Cox has been hired as a part time Library Clerk. Two interviews for the Library Assistant II position have been held and a decision will be made soon.

Facility: The damage to the soffit over the drive-up window has been repaired. To date no one has been charged with committing the hit-and-run so the library budget is covering the insurance deductible of \$1,000.

**C. Statistics:** Circulation for last month is down 1,117 from the previous month and down 1,503 from last year. Circulation for the previous 12 months now totals 96,024, not including OverDrive use. The collection now stands at 54,161 items not counting OverDrive resources.

Attendance for last month is down 223 from the previous month and down 1,327 from last year.

Computer use was down 1 from last month and down 66 from last year.

### 3. CIRCULATION POLICY-review of non-resident definition and any action needed

Pfabe made a motion to add the word "dependent" in front of "child" in the definition of a family unit and to clarify that a non-resident family unit is the same. Lamberty seconded the motion. Voting aye: Croston, Hill, Lamberty and Pfabe. Voting nay: None. Absent and not voting: Dahms. Motion carried.

### 4. CONSENT ITEMS

Lamberty moved and Pfabe seconded that consent items a, b, & c be approved. Voting aye: Croston, Hill, Lamberty and Pfabe. Voting nay: None. Absent and not voting: Dahms. Motion carried.

Meeting adjourned at 4:56 PM.

Respectfully submitted,  
Stephanie Croston, Secretary