

JOB TITLE: PUBLIC PROPERTIES/RECREATION/GOLF/STREET SUMMER LABORER (Hourly: Non-exempt)

ACCOUNTABILITY: Under the direction of the Parks/Recreation/Cemetery Director.

JOB SUMMARY: Under supervision performs most operations involved in the care and maintenance of parks, cemeteries, and other city-owned facilities and grounds; assists as needed with maintenance and preparation of athletic fields for games during the baseball/softball season.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Assists higher level workers in daily care and maintenance to most city-owned buildings & grounds (Parks, Golf Course, Cemeteries, City Hall, Fire Station, Swimming Pool and Library) including, but not limited to: mowing and raking grass, edging of walks, trimming markers/monuments, watering and weeding of plantings and flower beds, pest and weed control, tree trimming/removal, picking up fallen tree limbs and litter; performs routine upkeep of city-owned buildings and playground equipment including painting and minor repairs; operates and maintains various types of equipment including power mowers, chain saws, weed trimmers, edgers, weed sprayer, rototiller, small tractors with grounds maintenance attachments, and light duty trucks to pickup and deliver materials/supplies.

ADDITIONAL DUTIES AND RESPONSIBILITIES: Assists with weed and pest control applications as required; performs seeding and fertilizing operations to turf as required; performs pruning, fertilization, watering and removal of shrubbery and trees as needed; plants and maintains annual flower beds; assists with cleaning and maintenance of park buildings and restrooms; assists Street Division with maintenance of streets and Recycling Center; assists Recreation Department with maintenance and preparation (dragging, chalking) of athletic fields; assists in maintenance/mowing; performs related work as required.

SKILLS/ABILITIES: Ability to work under adverse weather conditions; ability to lift 50 lbs. of material; ability to lift and empty 75 lb. trash containers weekly; ability to carry, push or pull a variety of tools, equipment and materials; ability to climb, balance, stoop, kneel and work in a crouched position for extended periods of time; ability to perform weed trimming duties and operate a 20 lb. trimmer for long periods of time; ability to work evenings/weekends; ability to work 18 hour shifts with snow removal; ability to inspect equipment to be used each day to insure that it is safe and in proper working condition; good oral communication skills required to effectively communicate on a daily basis with the public, coworkers and other departments; ability to operate a two-way radio; ability to climb up onto and down from equipment.

TRAINING AND EXPERIENCE: Some experience as a laborer or maintenance worker of grounds, buildings or other facilities, or any equivalent combination of education and experience.

SPECIAL REQUIREMENTS: Must be 18 years of age or older and possess a valid driver's license.

Updated 12-15