

JOB TITLE: ASSISTANT POWER DIRECTOR/LINECREW CHIEF (Hourly: Non-exempt)

ACCOUNTABILITY: Under the direction of the Electric & Power Resource Director.

JOB SUMMARY: Responsible for supervising, under direction, the work of a line crew in constructing, maintaining and repairing electrical distribution and transmission systems and equipment; performs duties of Electric Superintendent in his/her absence.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Assists the Electric Superintendent in the planning of projects, as directed; supervises lineman and apprentice lineman in the construction and maintenance of overhead and underground powerlines and all other maintenance work that is done in the electric department; sees that needed materials and supplies are at the job and that subordinates are observing safety regulations; installs underground wire; operates machines in department, such as backhoe, trencher, vibrator; drives trucks; operates bucket trucks and digger; supervises the building of lines; and performs on-call duty and emergency service duty for the department.

ADDITIONAL DUTIES AND RESPONSIBILITIES: Reads electric meters; hooks up drops and places meters on buildings; works with other departments when necessary (i.e., snow removal); trims trees near power lines; maintains and performs the written inventory and purchasing records; prepares necessary reports.

SKILLS AND ABILITIES: Good oral and written communication skills required to effectively communicate on a daily basis with other employees and the public; ability to climb with hooks and belt and do hot line work 120/2400, 2400/42160 and 7200/12470 volts; ability to work at heights; knowledge of installation, operation, and maintenance of transformers, circuit breakers, meters and other electrical equipment; ability to supervise line crews; ability to interpret line construction plans and written instructions; knowledge of transformer hookups and transferring of services; knowledge of tools, equipment and materials used in line construction; knowledge of occupational hazards and safety precautions of the trade and other phases of work in department; ability to operate a two-way radio; ability to apply first aid and artificial respiration; ability to lift 75 lbs and climb ladders; ability to work weekends and on-call as needed; ability to work for extended periods reading meters and accurately entering readings into meter books; ability to work under adverse weather conditions; ability to climb up onto and down from equipment.

EXPERIENCE AND TRAINING: Graduation from high school and work as a 1st Class Lineman for 6 years; certification from Lineman school; one to two years of experience with various computer programs and functions; or any equivalent combination of experience and training.

SPECIAL REQUIREMENTS: Possession of a valid Class B Commercial Driver's License.

Updated 09/2012